



Five Keys Schools and Programs
Education, Employment, Family, Recovery, and Community

Board of Directors Meeting Minutes

Thursday, August 27, 2020 – 4:30 PM

Meeting held via teleconference

Board Members
 - Delia Ginorio
 - Freya Horne
 - Suzy Loftus
 - Sunny Schwartz
 - Tijanna Eaton
 - Vicki Hennessy
 - Paul Miyamoto

Staff Members
 - Steve Good

1. Call Public Charter School Meeting to Order																																										
The meeting was called to order by board chair Delia Ginorio.		4:12 pm																																								
a. Roll Call / Attendance																																										
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Suzy Loftus</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Vicki Hennessy</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>Also in attendance: Steve Good (staff), Kelly Ellis (EdTec), and Jeff Thompson (EdTec) All attendees present via teleconference</p>		Member	Present	Absent	Delia Ginorio	✓		Freya Horne	✓		Sunny Schwartz	✓		Suzy Loftus	✓		Tijanna Eaton	✓		Vicki Hennessy	✓		Paul Miyamoto	✓																		
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b. Move to Enter Closed Session:																																										
<p>Motion: Suzy Loftus Second: Sunny Schwartz Vote: 7-0</p> <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Suzy Loftus</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vicki Hennessy</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne	✓				Sunny Schwartz	✓				Suzy Loftus	✓				Tijanna Eaton	✓				Vicki Hennessy	✓				Paul Miyamoto	✓				
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Closed Session

Enter: 4:15 pm

Exit: 4:30 pm

- Report out: Anticipated legal and HR matters were discussed. No action was taken during closed session.

c. Consent Calendar

Approval of Consent Calendar and Check Register

Motion: Tijanna Eaton

Second: Freya Horne

Vote: 7-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

d. Public Comment 4:41 pm

Julian Quinonez from UESF shared his happiness with the positive relationship between the union and school.

e. Director’s Report

Steve Good, executive director, presented the Director’s Report, which included the following:

- Report on enrollment – difficult to maintain enrollment with COVID and remote learning
- Curriculum and instruction update
 - o COVID update
 - o access to chromebooks
 - o STEMCAP program
- Update on programs and partnerships
 - o CTE incentive grant
 - o WIOA Title II
 - o Perkins Grant
 - o K12 Strong Workforce Program LA
 - o Prison 2 Employment LA
 - o DOORS
 - o IC3 Digital Literacy Certification
 - o Hiring remote enrollment specialist

Please refer to the full Director’s Report for additional details.

2. Action Items

a. Approve salary increases for staff

COLA increase for principals and classified managers; Additional step on salary schedule for union staff; Extend 4% increase for Director of e-Learning; 2% increase for Elyse Graham

Motion: Paul Miyamoto
 Second: Tijanna Eaton
 Vote: 7-0
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

b. Approve Student Learning, Continuity, and Attendance Plan

The board heard how student learning will be addressed by each LEA during COVID-19. The report summary also included a review of stakeholder engagement events, budget updates, and the day to day impact on the student experience.

Motion: Tijanna Eaton
 Second: Sunny Schwartz
 Vote: 7-0
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

c. Approval Graduation Waiver for in-custody students due to COVID-19
 Board discussed and approved a one-time waiver for in-custody graduates who were impacted by COVID-19 and unable to finish a couple of units – 15 students total

Motion: Tijanna Eaton
 Second: Sunny Schwartz
 Vote: 7-0
 No Public Comment

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
Vicki Hennessy	✓			
Paul Miyamoto	✓			

Discussion Items

- Jeff Thompson, EdTec, shared draft of FY20 unaudited actuals, updates to state budget, and update to FY21 Five Keys forecast

Adjournment

5:36 pm

Motion to adjourn
 Motion: Paul Miyamoto
 Second: Freya Horne
 Vote: 7-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Suzy Loftus	✓			
Tijanna Eaton	✓			
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