



**Five Keys Schools and Programs**  
*Education, Employment, Family, Recovery, and Community*  
**Board of Directors Meeting Minutes**

**Board Members**  
 - Delia Ginorio  
 - Freya Horne  
 - Sunny Schwartz  
 - Tijanna Eaton  
 - Vicki Hennessy  
 - Paul Miyamoto

**Staff Members**  
 - Steve Good

**January 28, 2021 – 4 PM**

Meeting held via teleconference

1. Call Home Office/Non-Profit Meeting to Order & Roll Call		Time																																			
The meeting was called to order by board chair Delia Ginorio.		4:13 PM																																			
a. Roll Call / Attendance																																					
<table border="1"> <thead> <tr> <th>Member</th> <th>Present</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Freya Horne*</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> </tr> <tr> <td>Vicki Hennessy</td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> </tr> </tbody> </table> <p>*Joined at 4:15 pm            Also in attendance: Steve Good (staff), Amy Roth (staff), Kelly Ellis (EdTec), and Jeff Thompson (EdTec)            All attendees present via teleconference</p>		Member	Present	Absent	Delia Ginorio	✓		Freya Horne*	✓		Sunny Schwartz	✓		Tijanna Eaton	✓		Vicki Hennessy		✓	Paul Miyamoto	✓																
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b. Approval of Agenda:																																					
Motion: Tijanna Eaton Second: Delia Ginorio Vote: 4-0 <table border="1"> <thead> <tr> <th>Member</th> <th>Yay</th> <th>Nay</th> <th>Abstain</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>Delia Ginorio</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Freya Horne</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Sunny Schwartz</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tijanna Eaton</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Vicki Hennessy</td> <td></td> <td></td> <td></td> <td align="center">✓</td> </tr> <tr> <td>Paul Miyamoto</td> <td align="center">✓</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Member	Yay	Nay	Abstain	Absent	Delia Ginorio	✓				Freya Horne				✓	Sunny Schwartz	✓				Tijanna Eaton	✓				Vicki Hennessy				✓	Paul Miyamoto	✓				
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**c. Director's Report**

\*Freya Horne joined at 4:15 pm

Steve Good, executive director, presented the Director's Report, which included the following:

- NorCal Programs and Partnerships
- SoCal programs and other updates
- Development (grants in progress)
- Adding more members to Five Keys Board of Directors
- Diversity, Equity, and Inclusion

Please refer to the full Director's Report for additional details.

**2. Action Items**

Artmar Hotel project approval

Motion: Tijanna Eaton

Second: Delia Ginorio

Vote: 4-0

*Paul Miyamoto abstained due to city conflict of interest*

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Vicki Hennessy				✓
Paul Miyamoto			✓	

Executive Director Compensation approval

Motion: Freya Horne

Second: Delia Ginorio

Vote: 5-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Vicki Hennessy				✓
Paul Miyamoto	✓			

Vallejo Navigation Center approval

Motion: Freya Horne  
Second: Paul Miyamoto  
Vote: 5-0

Member	Yay	Nay	Abstain	Absent
Delia Ginorio	✓			
Freya Horne	✓			
Sunny Schwartz	✓			
Tijanna Eaton	✓			
Vicki Hennessy				✓
Paul Miyamoto	✓			

**3. Adjournment of Home Office/Non-Profit Meeting**

**5:16 pm**